VERMONT DEPARTMENT OF TAXES	HELD (WH-431)						
REPORTING PERIOD	RETURN DUE DATE		* 0 9 4 3 1 1 1 0 0 *				
FEDERAL I.D. NO. VT. ACCOUNT NO.							
RETURNS MUST BE FILED EVEN	IF NO TAX IS DUE.						
		MONT INCOME WITHHELD	,,				
MAIL TO: VERMONT	DEPARTMENT OF TAXES,	PO BOX 547, MONTPELIE	ER, VT 05601-0547				

I hereby certify that I have examined this return and to the best of my knowledge and belief it is true, correct and complete.

SIGN	TITLE	DATE	PHONE
			Form WH-431 REV. 12/08



VERMONT DEPARTMENT OF TAXES

RETURN OF INCOME TAX WITHHELD (WH-431)

REPORTING PERIOD									RETURN DUE DATE			
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RETURNS MUST BE FILED EVEN IF NO TAX IS DUE. BUSINESS NAME PHYSICAL LOCATION STREET 1. VERMONT INCOME PHYSICAL ZIP LOCATION CITY STATE TAX WITHHELD LOCATION COUNTRY IF NOT USA MAIL TO: VERMONT DEPARTMENT OF TAXES, PO BOX 547, MONTPELIER, VT 05601-0547

I hereby certify that I have examined this return and to the best of my knowledge and belief it is true, correct and complete.

SIGN	TITLE	DATE	PHONE	
			F	orm WH-431

WITHHOLDING LINE-BY-LINE INSTRUCTIONS

Please report amounts in WHOLE DOLLARS. Round amounts to the nearest whole dollar. Normal rounding rules apply, i.e.: 1 cent to 49 cents, enter the existing dollar amounts; 50 cents to 99 cents, enter the next higher dollar amount. *Examples:* \$97.49 - enter "97.00" or "97"; \$97.50 - enter "98.00" or "98".

Form WH-431

Line 1 Enter the total Vermont income tax withheld from your employees for the reporting period.

Form WH-434

- Line 1 Enter the total Vermont wages shown on your 2009 Form W-2's.
- Line 2 Enter the total number of Form W-2's and Form 1099's attached. (Form 1099's are required to be attached for all payments subject to Vermont withholding or if a federal 1099 was required with respect to a nonresident who performed services in Vermont during the taxable year.)
- Line 3 Enter the total Vermont income tax withheld from your 2009 Form W-2's and your 2009 Form 1099's (if applicable).
- Line 4 Balance Due Enter the total amount due with this return. (If the amount on Line 3 exceeds the total payments made for the year, you must pay the balance due with this return.)
- Line 5 Refund Due Enter the amount of your overpayment. (If the total payments made for the year exceed the amount on Line 3 you have an overpayment and may be due a refund.)

REMINDER: Vermont Employer Withholding Tables and Charts for the 2010 Calendar Year will be available on our website in December, 2009.

http://tax.vermont.gov/businesswithholding.shtml