



VERMONT DEPARTMENT OF TAXES



# RECONCILIATION OF WITHHOLDING TAX ACCOUNT (WH-434)



\* 0 9 4 3 4 1 1 0 0 \*

REPORTING PERIOD		RETURN DUE DATE
FEDERAL I.D. NO.	VT. ACCOUNT NO.	

TAX REPORTED FOR QUARTER ENDING:		1. VT WAGES SHOWN ON FORM W-2 . . . . . 1. <input type="text"/> , <input type="text"/> , <input type="text"/> , <input type="text"/> . <input type="text"/> <input type="text"/>	
MAR 31	<input type="text"/> , <input type="text"/> , <input type="text"/> . <input type="text"/> <input type="text"/>	2. NO. OF FORMS ATTACHED* . . . . . 2. <input type="text"/> , <input type="text"/>	
JUN 30	<input type="text"/> , <input type="text"/> , <input type="text"/> . <input type="text"/> <input type="text"/>	3. VT WITHHOLDING TAX SHOWN ON FORMS . . . 3. <input type="text"/> , <input type="text"/> , <input type="text"/> , <input type="text"/> . <input type="text"/> <input type="text"/>	
SEP 30	<input type="text"/> , <input type="text"/> , <input type="text"/> . <input type="text"/> <input type="text"/>	4. BALANCE DUE . . . . . 4. <input type="text"/> , <input type="text"/> , <input type="text"/> . <input type="text"/> <input type="text"/>	
DEC 31	<input type="text"/> , <input type="text"/> , <input type="text"/> . <input type="text"/> <input type="text"/>	5. REFUND DUE . . . . . 5. <input type="text"/> , <input type="text"/> , <input type="text"/> . <input type="text"/> <input type="text"/>	
TOTAL TAX REPORTED		*YOU ARE REQUIRED TO ATTACH COPIES OF W-2'S AND ANY 1099'S WITH VT WITHHOLDING.	
<input type="text"/> , <input type="text"/> , <input type="text"/> . <input type="text"/> <input type="text"/>			

I hereby certify that I have examined this return and to the best of my knowledge and belief it is true, correct and complete.

SIGN \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

MAIL TO: VERMONT DEPARTMENT OF TAXES, PO BOX 547, MONTPELIER, VT 05601-0547



## WITHHOLDING LINE-BY-LINE INSTRUCTIONS

**Please report amounts in WHOLE DOLLARS.** Round amounts to the nearest whole dollar. Normal rounding rules apply, i.e.: 1 cent to 49 cents, enter the existing dollar amounts; 50 cents to 99 cents, enter the next higher dollar amount.

*Examples:* \$97.49 - enter "97.00" or "97"; \$97.50 - enter "98.00" or "98".

### Form WH-431

**Line 1** Enter the total Vermont income tax withheld from your employees for the reporting period.

### Form WH-434

**Line 1** Enter the total Vermont wages shown on your 2009 Form W-2's.

**Line 2** Enter the total number of Form W-2's and Form 1099's attached. (Form 1099's are required to be attached for all payments subject to Vermont withholding or if a federal 1099 was required with respect to a nonresident who performed services in Vermont during the taxable year.)

**Line 3** Enter the total Vermont income tax withheld from your 2009 Form W-2's and your 2009 Form 1099's (if applicable).

**Line 4** **Balance Due** - Enter the total amount due with this return. (If the amount on Line 3 exceeds the total payments made for the year, you must pay the balance due with this return.)

**Line 5** **Refund Due** - Enter the amount of your overpayment. (If the total payments made for the year exceed the amount on Line 3 you have an overpayment and may be due a refund.)

**REMINDER:** Vermont Employer Withholding Tables and Charts for the 2010 Calendar Year will be available on our website in December, 2009.

<http://tax.vermont.gov/businesswithholding.shtml>